



# MPC USER GUIDE

HOW TO ACCESS THE MEDICAL DEVICE CODE OF  
ETHICAL MARKETING & BUSINESS PRACTICE ONLINE  
CERTIFICATE

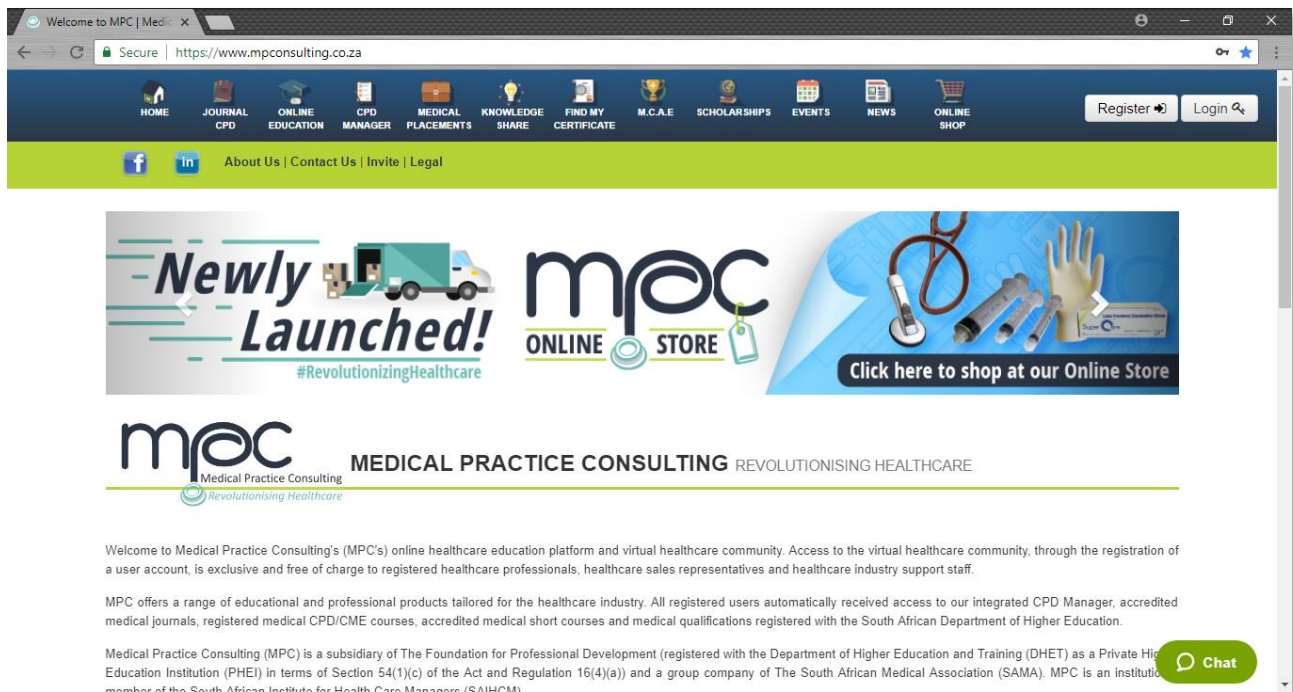


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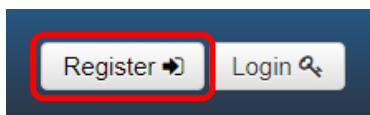
## STEP 1: Visit the MPC platform

Visit the Medical Practice Consulting (MPC) platform at [www.mpconsulting.co.za](https://www.mpconsulting.co.za).



## STEP 2: Login to the MPC platform

To log in to the MPC platform, **click** on the **Login button** on the top right corner.



Enter your username and password and **click** on the **Login button** to log into your account on MPC.

A screenshot of the MPC login form. The form is titled 'Login' and has a close button (X) in the top right corner. It contains two input fields: 'E-mail address:' and 'Password:'. Below the input fields are two buttons: 'Forgot password' and 'Login'. The 'Login' button is highlighted with a red rectangular box.

## STEP 3: Access your CPD Manager

All certificates issued to users on the MPC system are stored within their online learning portfolios - their CPD Manager.

Once logged into your MPC account, **click** on the **CPD Manager icon** on the top navigation bar access your certificate(s).



**Accept all** the CPD Manager **Terms and Conditions** and **click** on the **I agree** button.

Mr Test User

Terms and conditions with relation to the use of the CPD Management tool on [www.mpcconsulting.co.za](http://www.mpcconsulting.co.za)

The CPD Management tool has been developed to assist you, as healthcare professional, in managing your CPD portfolio.

You will be able to view CPD certificates allocated to you by MPC for MPC events that you have responded to (through the Events Tool) and account for and upload proof of attendance for non-MPC related CPD accredited events.

MPC will automatically update your CPD Manager for MPC CPD events attended and signed for as proof of attendance. Any non-MPC related CPD accredited events can be added to your CPD Manager but you will be required to upload the certificates manually.

The CPD Management tool also allows for your attendance certificates to be downloaded in PDF format.

Please note that MPC does not accept responsibility for the maintenance of your CPD program or the management thereof and that MPC does not accept the responsibility through the supply of the CPD Management tool. The CPD management tool serves as a framework for accounting for your CPD certificates obtained during the attendance of events.

MPC does not guarantee the attendance of non-MPC related events.

You, as healthcare professional, are responsible for your professional development and accreditation. This responsibility will in no way or form be passed to or transferred to MPC through the use of the CPD Management tool.

The CPD Management tool has been designed to assist you in accounting for CPD certificates obtained.

By clicking the "I Agree" button I, Mr Test User, hereby confirm that:

- I have read the terms and conditions of the use of the CPD management tool and accept and agree to the terms and conditions as set out above for the use of the CPD Management tool;
- I understand that I will be entering the CPD Management tool and that I will be making use of the CPD Management tool at my own risk;
- I understand that I am individually responsible for CPD compliance;

Accept all


All references made to MPC refer to Medical Practice Consulting (Pty) Ltd.

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I agree ▶

Once you have agreed to all the Terms and Conditions, you will be directed to the MPC CPD Manager.



## STEP 4: Locate your certificate

To locate your certificate, scroll down on the CPD Manager page to view all certificates issued by or manually uploaded onto the MPC system.

**i** CEU's allocated by [www.mpconsulting.co.za](http://www.mpconsulting.co.za).

Date Attended	Expiry Date	Provider	Type	Title	Accreditation Number	Certificate	CEU's	Actions
11 Aug 2016	11 Aug 2018	HMPG: Serenity Neuroscience	Online CME	Serenity Neurosc July 2016 Vol. 14 No. 2 CPD quest...	MDB015/878/08/2016		3	
31 Oct 2016	31 Oct 2018	Investec	Online CME	Fraud Risk Management for Medical Doctors	MDB015/MPDP/001/175/10/2016		6	
21 Nov 2016	21 Nov 2018	Foundation for Professional Development	FPD CPD	Sexual Violence	MDB015/MPDP/001/178/04/2016		3	
16 Feb 2017	16 Feb 2019	HMPG: Diabetic Peripheral Neuropathy Focus	Online CME	DPNF November 2016 Vol. 1 No. 3 CPD questionnaire	MDB015/1173/11/2016		2	
28 Feb 2017	28 Feb 2019	HMPG: Nociceptive Views	Online CME	NOCICEPTIVE January 2017 Vol. 1 Bo. 1 CPD question...	MDB015/1206/12/2016		21	

You can view or print your certificate by **clicking** on the **relevant line icons** listed.

<a href="#">Serenity Neurosc July 2016 Vol. 14 No. 2 CPD quest...</a>	MDB015/878/08/2016	 	3
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## Support Queries

If you experience any issues in accessing your certificate(s), kindly contact our Support Team for assistance:

Email: [support@mpconsulting.co.za](mailto:support@mpconsulting.co.za)

Tel: +27 12 111 7001